

**DO NOT MAIL IN.** THIS APPLICATION IS FOR PREPARATION ONLY. PLEASE GO TO [cbayarts.org/grants](http://cbayarts.org/grants) and click "Online Application" TO APPLY.

## **2025 CBAC ARTS INITIATIVE GRANT PREPARATION APPLICATION**

Arts Initiative Grants fund project based activities such as public exhibitions, performances, publications, touring productions, commissioned art and educational activities. Artistic disciplines include dance, theater, music, folk arts, literary arts, video, film and visual arts.

### **GRANT APPLICATION PRIMARY INFORMATION**

Applicant Name - Individual or Organization *(Required)*

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Name of Representative *(If applicant is an organization rather than an individual.)*

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Primary Phone Number *(Required)*

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Mailing Address *(Required)*

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Email Address *(Required)*

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Fiscal Receiver *(If different from applicant)*

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### **PROJECT DETAILS**

Title of Project *(Required)*

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Project Start Date *(Required)*

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Project End Date *(Required)*

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Number of Artists Involved(Required)

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Projected Audience Size(Required)

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How will this grant be used to help fund your project?(Required)

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Has You or Your Organization Received CBAC Grant Money in a Previous Year? (Required)

**(If you have received an Arts Initiative Grant in 2023 and 2024, you will *not* be eligible until 2026.)**

Yes No

## GRANT APPLICATION NARRATIVE

Please be clear in answering these specific questions, which provide the complete narrative details for your grant request.

### Question 1: Program/Activities Summary(Required)

Describe the program or activities for which you are requesting funding. List project goals and expected outcomes. If you are applying for the Jim Ramsdell Soaring Spirit Grant be very specific in describing how your project will educate or inspire others about the importance of the natural world, preserving ecosystems and species, sustainability issues, or the connection between nature and art.

### Question 2: Artistic Development Details(Required)

Describe the artistic development that will take place during your project. Will the artistic development primarily take place for the artist/presenter or for the audience/students? Describe any innovative aspects of your project. If you are a previous grant recipient, describe any differences between this proposal and previous proposals. (i.e. new audiences, different artistic path, new artists, greater scope, etc.).

### Question 3: Community Benefit(Required)

Describe the community benefit of your project. Define your audience and how the community will be impacted because this project takes place. How do you plan to promote and communicate about your exhibit/project/performance in order to draw visibility to your project?

### Question 4: Success Factors(Required)

Describe your ability to successfully implement this project. You may include resumes of artists involved, work samples, letters of support from project partners, examples of prior successes, etc. that support the stated intentions of your proposed project.

Supporting Materials for Question #4: Upload files online. Max. file size: 100 MB.

Question 5: Activity Schedule (Required)

List your proposed schedule for grant activities.

Question 6: Artist & Audience Estimates (Required)

List the number of artists involved in the project. Also describe and estimate the number of audience that will view your project.

**PROJECT BUDGET**

CBAC will fund no more than 50% of the total overall expenses of any project (with a maximum request of \$3,000). Your grant request must be matched by at least an equal amount of funding. Half of that funding must be in cash. This can come from ticket revenue, sales of merchandise, artwork, other grants, donated funds, personal funds, etc. The other half can be in cash or in-kind services/donations.

**PROJECT EXPENSES.** *(MUST include ANY donated in-kind expenses.)*

Please enter the total amount for the expense categories below.

Program Personnel

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Marketing materials

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In-kind expenses

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Other

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**EXPENSE DETAIL**

Please provide more detail in each expense.

Program Personnel

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Marketing materials

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In-kind expenses

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Other

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**TOTAL EXPENSES:**

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**PROJECT REVENUE**

Your grant request must be matched by at least an equal amount of funding. Half of that funding must be in cash. This can come from ticket revenue, sales of merchandise, artwork, other grants, donated funds, personal funds, etc. The other half can be in cash or in-kind services/donations.

Please enter the total amount for the expense categories below.

Projected Ticket Sales (*# of tickets x price per ticket*)

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Projected Sales of CD's, prints, artwork etc.

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Private Cash Support or Donations

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Grants from Other Sources

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Other

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In-Kind Contributions (MUST equal in-kind Expenses)

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**TOTAL AMOUNT:** (MUST equal Total Expenses)

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CBAC Grant Request

*This amount is between \$250 and \$3,000 and This amount is not more than 50% of the total overall expenses listed above.*

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